



## **AGE VERIFICATION POLICY FOR THE VIABLES COMMUNITY ASSOCIATION**

As a Premises Licence Holder, Viabes Community Association accepts its responsibility to deter excessive alcohol consumption on its premises, and consequently the crime, disorder and public nuisance which it can cause.

There are four licensing objectives which underpin the licensing process under the Licensing Act 2003, each is given equal weight when considering licence applications and enforcement activity:

- Prevention of Crime and Disorder
- Public Safety
- Prevention of Public Nuisance
- Protection of Children from Harm

In relation to the supply or sale of alcohol, the Association will ensure that individuals who appear to the responsible person to be under 25 years of age must produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.

For the purposes of identification, the Association will accept a passport, photo driving licence, or Proof of ID Age Card, or any other card bearing the above requirements.

The Association and any bar staff working on the premises reserve the right to refuse the sale of alcohol.

The Association reserves the right to refuse future booking requests from any hirer(s) found to have breached the Smoke Free policy or the above conditions.

This policy is shared with the provider of the Association's Outsourced Bar Providers.

At our Eastrop building, there is no premises licence and any alcohol brought onto site without the presence of a licensed bar provider through application for a TEN (Temporary Events Notice), is the responsibility of the hirer to ensure that those under the age of 18 are NOT provided with alcohol and it is not sold on the premises, though it may be consumed. A copy of the TEN must be presented to the Association BEFORE the event can take place.

In order to uphold the Licensing Act 2003, the association (as DPS) will ensure that any authorised staff/volunteers taking part in the sale of alcohol given training and written authorisation in order to sell responsibly.

Date reviewed: March 2024

Date for review: March 2025